



The Canadian Continence Foundation, (TCCF), Board Member Job Description

Mission

TCCF's mission is to enhance the quality of life for people experiencing incontinence by helping, them and/or their caregivers, to confidently seek and access cures and treatment options. To this end, the Foundation will implement and encourage important public and professional education, support, advocacy and research to advance incontinence treatment and/or management.

Background

Founded in 1986, The Canadian Continence Foundation is the only national non-profit organization serving the interest of people experiencing incontinence. The organization is led by people living with incontinence and by professionals from all health disciplines. The Canadian Continence Foundation is supported by donations from the public and private industry.

For more information, please visit our website at www.canadiancontinence.ca

Board Member Role

The Board will support the work of TCCF and provide mission-based leadership and strategic governance.

While day-to-day operations are led by TCCF's CEO, (who reports directly to the President), the Board-CEO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Board Member responsibilities include:

Leadership, governance and oversight.

Serving as a trusted advisor to the CEO as s/he develops and implements TCCF's strategic plan.

Participation in Board meetings.

Being available to the CEO for advice as necessary in a timely manner.

Approving TCCF's annual budget, audit reports, being informed of, and meeting all, legal and fiduciary responsibilities.

Partnering with the CEO and other board members to ensure that board resolutions are carried out

Serving on committees or task forces and/or taking on special assignments.

Representing TCCF to stakeholders; acting as an ambassador for the organization.



Board terms/participation

TCCF's Board Members will serve a three-year term to be eligible for re-appointment for one additional term.

Board meetings will be held a maximum of 4 times per year and committee meetings will be held by conference call as needed. There may also be a face-to-face meeting a maximum of once per year. A Board Member's position shall be declared vacant: if, without providing appropriate reasons in writing to the Secretary of the Corporation, is absent from three (3) consecutive Board meetings and the Board elects to declare the position vacant as a result. Voting at the AGM is also required.

Remuneration of Directors

Board Members shall serve without remuneration and no Board member shall directly or indirectly receive any profit from his or her position as such. Provided, however, that a Board Member may be paid reasonable expenses incurred by him in the performance of his duties.

Permanent Conflict of Interest

Any individual who serves as a paid officer or employee of a Competing Charity shall be deemed to be in a permanent Conflict of Interest and shall not be eligible to serve as a Director for as long as he serves as such an officer or employee.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about TCCF's mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the non-profit sector.

Ideal candidates will have the following qualifications:

Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the non-profit sector.

A commitment to and understanding of TCCF's clients, *preferably based on experience.*

English speaking, (to communicate with other Board members), or bilingual.

Personal qualities of integrity, credibility, and a passion for improving the lives of TCCF's audience.